

# [inclusion School news]

Putting  
well-being  
at the heart  
of education

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**Welcome to Inclusion School's first parent newsletter.**

**This monthly newsletter is our chance to share updates, highlights, news and events from our school community.**



Our first two weeks as a school have been incredible. I have been truly amazed at how well our learners have adapted, settled and flourished in such a short space of time. I have loved hearing your feedback and the dramatic changes you have seen. To hear from parents that their child goes into school with a smile on their face and leaves with one makes everything we do worthwhile.

Our team of tutors and teachers deserve recognition for their limitless empathy, dedication and hardwork in helping to make this possible during the first two weeks of term. This is only possible because of them.

I am incredibly proud of the community we have created at Inclusion School and I am excited for the coming year and all of its possibilities.

**Matthew Atkinson**  
Headteacher, Inclusion School

## Timetables

Hopefully everyone has now received their child's updated timetable (if you haven't please get in touch).

We have made a few changes to our timetable based on staff and learner feedback in the first two weeks of term and this may continue to evolve over the coming months.

## Inclusion School Contacts

We have lots of useful information, school policies and contacts for our teachers and tutors on our website at [www.inclusionschool.org.uk](http://www.inclusionschool.org.uk)

For any general enquires then please email: [ask@inclusionschool.org.uk](mailto:ask@inclusionschool.org.uk)  
or call the office on 01256 437 177

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## Attendance

As we work to develop personalised timetables for your child to enable them to access full time education as soon as possible I wanted to highlight to you our new Attendance Policy.

Within this it contains information on our absence procedures, as well as our term time leave request form. Further information can be found in the parents section of our website under attendance at:

[www.inclusionschool.org.uk](http://www.inclusionschool.org.uk)

We recognise how important the relationship between positive mental health and excellent attendance is and, for this reason, we strive to create a kind, nurturing and safe environment for our learners to be themselves and to learn.

It is also important that we continually articulate to our learners the benefits of attendance and provide you with the necessary support to enable good attendance. This is the intention of our Attendance Policy.

If you have any questions about our Attendance Policy and procedures, please don't hesitate to get in touch with Jane Gardner, our attendance lead via email at [jane.gardner@inclusionschool.org.uk](mailto:jane.gardner@inclusionschool.org.uk) or the office on 01256 437 177.



## Safeguarding

If you have concerns or questions about safeguarding, Matthew Atkinson is our Designated Safeguarding Lead and you can talk to him at any time. We will also share news and updates on any safeguarding information that parents may need to be aware of in the newsletter. If you would like us to cover any specific topics or issues around this in future editions then please just let us know.

## And finally...

If your child requires any medication to be stored and available at our school site (either on a regular or an ad hoc basis) please could you ensure you complete a form detailing permission and when this is required.

Please contact Paula Ball, School Admin Officer (email below) to request a copy of the form or for any further queries.

Email: [paula.ball@inclusionschool.org.uk](mailto:paula.ball@inclusionschool.org.uk)